

Below please find listed the items needed for processing appointment paperwork for Baptist Health Plan.

For a Resident Individual Agent:

- 1) Form 8302 – AP/Producer Appointment
- 2) Request for Taxpayer Identification Number and Certification (Form W-9)
- 3) Copy of financial liability insurance (Errors and Omissions or Surety Bond) –
Agent - \$20,000 each occurrence/\$100,000 aggregate
Agency - \$1,000,000 each occurrence/\$2,000,000 aggregate
- 4) Copy of current resident health license
- 5) General Agent Information Sheet
- 6) *Check payable to: **Kentucky State Treasurer in the amount of \$40.00.**

For a Resident Agency:

All of the above plus a listing of each individual agent including Social Security number, contact information and copy of their Kentucky license, and a check made payable to **the Kentucky State Treasurer in the amount of \$100.00.**

Please mail completed packet to:

Baptist Health Plan
2001 Lake Point Way
Louisville, KY 40223

* Brokers already appointed with Baptist Health Plan and/or AgentLink are not required to pay additional appointment fees.