



Below please find listed the items needed for processing appointment paperwork for Baptist Health Plan.

**For a Non-Resident Individual Agent already holding a Kentucky License:**

- 1) Form 8302 – AP/Producer Appointment
- 2) Request for Taxpayer Identification Number and Certification (Form W-9)
- 3) Copy of your resident health license
- 4) Copy of your Kentucky health license
- 5) Copy of financial liability insurance (Errors and Omissions or Surety Bond) –  
Agent - \$20,000 each occurrence/\$100,000 aggregate  
Agency - \$1,000,000 each occurrence/\$2,000,000 aggregate
- 6) General Agent Information
- 7) \* Check payable to: **Kentucky State Treasurer in the amount of \$50.00**

**For a Non-Resident Agency already holding a Kentucky License:**

All of the above plus a listing of each individual agent including Social Security number, contact information and copy of their Kentucky license, and a check made payable to: **Kentucky State Treasurer in the amount of \$120.00.**

Please mail completed packet to:

Baptist Health Plan  
2001 Lake Point Way  
Louisville, KY 40223

\* Brokers already appointed to Baptist Health Plan and/or AgentLink are not required to pay additional appointment fees.