



# BAPTIST HEALTH PLAN

Dear Sir or Madam:

Due to IRS regulations we are required to obtain and report accurate Taxpayer Identification Numbers (TIN) on payees to whom we have made certain types of reportable payments during a calendar year. This information is reported to the IRS and you each year on Form 1099-MISC.

The failure to receive your correct TIN on a signed W-9 can result in the withholding of 30% Federal Income Tax from any future payments that we may make to you. You may also be subject to a \$50.00 penalty if you fail to furnish your correct TIN.

In order to comply with IRS regulations, please complete the enclosed Form W-9 and return it with the rest of your agent/agency appointment paperwork. Be sure to sign and date this form in the certification section.

If you have any questions or need additional information, contact Baptist Health Plan at 859.268.5327. Thank you for your assistance in returning the completed form promptly.

Sincerely,

Melissa Hammons  
Staff Accountant

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